



POOL PERMIT APPLICATION

Request is for:	<input type="checkbox"/> INGROUND POOL	<input type="checkbox"/> HOT TUB/SPA	<input type="checkbox"/> ABOVE GROUND POOL
Proposed Use:		Map & Parcel:	
Development Name:		Lot Number:	
Street Name:		House Number:	

Applicant Name:		Phone Number:	
Street Address:		Zip Code:	
City:		State:	
E-Mail Address:			

Owners Name:		Phone Number:	
Street Address:		Zip Code:	
City:		State:	
E-Mail Address:			

Builders Name:		Phone Number:	
E-Mail Address:		Fax Number:	
Street Address			
City:		State and Zip:	
Architect:		Phone Number:	

		Total Estimated Cost:	
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Please provide a copy of your insurance

The applicant certifies that all information on this application is complete and true and correct to the best of the applicant's knowledge and belief. The applicant agrees to comply with the provisions of Adams Township's ordinances, codes, and regulations, and all other applicable laws and regulations of Butler County, Commonwealth of Pennsylvania and the United States, whether or not specified in this application. The applicant understands and hereby authorizes the Township Code Enforcement Officer or duly appointed assistant to enter the premises to conduct periodic and/or required inspections. The applicant agrees to contact the Township Office twenty-four (24) hours in advance of any required inspection. The applicant agrees that if a permit is issued, the permit may be revoked by Administrative Action of Adams Township if compliance with the foregoing paragraphs is not absolute.

Signature of Applicant

Date

Notice: Any permit issued pursuant to the approval of this application may be revoked if the issuance of the permit was based upon any incomplete or inaccurate information, or it violates any Adams Township Ordinance, Pennsylvania Statute, United States Law, or court precedent.



Pool/Hot Tub Sign Off Sheet

1. By signing this form, you acknowledge that you read and understand the requirements for Inspections for Pools/Hot Tubs _____.
2. Temporary fence must be put up around the dig site until the permanent fence is installed/completed to keep children/pets safe: _____
3. Underground Plumbing Inspection: _____
4. Electrical Bonding Inspection: _____
(Prior to concrete being poured for slab/flat work.)
5. Final Electrical Inspection: _____
All electrical inspections must be completed by a registered third-party **Electrical Inspector**, not Adams Township.
6. Final Inspection done by Township Inspectors: _____
 - a. All gates for your pool need to swing out away from the pool area.
 - b. All gates need to be self-closing and self-latching.
 - c. All electrical inspections have been performed by third-party **Electrical Inspector**.
 - d. If you do not have an auto cover, there should be a stand-alone alarm on any doors or windows having a sill height of less than 48" that have access to inside fenced area around your pool. Windows having a sill height of 48" or greater are exempt.
7. Certificate of Occupancy from Township after a PASSED final inspection: _____

The Final Occupancy responsibility falls on the permit holder/homeowner. It is not the township's responsibility to make sure the permit is closed/finalized. The permit will expire or be void if the project isn't completed within 180 days, or no work commences for a time frame of 180 days. A time extension may be permitted with consent from the Code Enforcement Officer.

A Certificate of Occupancy will not be granted without a passed final inspection from the Adams Township Code Enforcement Officer/Assistant.

Information to be supplied with application submittal:

- 1.) **Application**
- 2.) **Contractor's Insurance**
- 3.) **Two copies of Plot Plan/ Property Survey**
- 4.) **Must show location of project and the distance from all property lines**
- 5.) **Two copies of drawings/project**
- 6.) **H.O.A. (Homeowners Association) Approval letter if applicable**
- 7.) **Building Material List for the project**

Information Required for Building Permits

- 1.) Along with a completed Building Permit application, a site plan (plot plan) showing the location of the proposed new construction on the property relative to property boundaries and abutting streets.

TWO COPIES ARE REQUIRED

Note: Where a property extends to the centerline of an abutting road, the width of the right-of-way shall be considered to be fifty (50) feet and buildings on the property shall be set back from the road centerline the appropriate distance according to the zoning district in which the property is located plus twenty-five (25) feet.

- 2.) If driveway is within 3 feet of neighboring property line, written permission from that property owner is required.
- 3.) Construction plans shall be drawn to scale and shall be of sufficient clarity to indicate the nature and extent of the work proposed and shall show in detail that it will conform to the provisions of the **2021 IRC** as amended.

TWO COPIES ARE REQUIRED

- 4.) Driveway permits are required for all accesses to properties from Township roads. A scale drawing of the driveway with the distances from the entrance, exit and closest points to the property line must be submitted. All property taking access from a State road must have a PennDot Highway Occupancy permit before a building permit can be issued. All Township driveways must meet PennDot Title 67 (latest edition).
- 5.) If you live in a community that has an H.O.A. (Homeowners Association) you must provide a copy of the association's approval of your project
- 6.) Before a building permit can be issued for a principal use structure, proof of approval for sewage and water must be submitted with the application.
- 7.) Any additional information that the Code Enforcement Officer may require to secure conformance with Township, County, State or Federal laws must be submitted.
- 8.) Energy compliance information must be provided with completed application material.
- 9.) Adams Township Stormwater Management Ordinance Operation and Maintenance (O&M) form.
- 10.) Upon completion of the project and prior to **OCCUPANCY**, a final inspection must be Finished, and an Occupancy Permit must be issued. **This applies to all projects.** An application is available at the Adams Township Municipal Building or on the Adams Township Website (www.adamstwp.org)