

## RESOLUTION NO. 2025-10

This Resolution of the Board of Supervisors of Adams Township, Butler County, Pennsylvania establishing fees for licenses, permits and services.

### **Administration:**

|                                               |                                                                                                                                                                                   |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Certificate of No Lien                        | \$ 25.00                                                                                                                                                                          |
| Photocopies                                   | \$.25/copy (8½ x 11 or 8½ x 14)<br>Larger copies sold at the cost of reproduction                                                                                                 |
| Zoning Ordinance/Subdivision<br>Ordinance/Map | Sold at the cost of reproduction                                                                                                                                                  |
| Code of Ordinances                            | Sold at the cost of reproduction                                                                                                                                                  |
| Comprehensive Plan                            | Sold at the cost of reproduction                                                                                                                                                  |
| Maps                                          | Sold at the cost of reproduction                                                                                                                                                  |
| Application fee – New Patrolman applicants    | \$ 40.00                                                                                                                                                                          |
| Street opening permit fee                     | 0 -50 feet \$ 75.00 per opening<br>51-250 feet \$125.00 per opening<br>250 feet<br>and greater \$200.00 per opening<br><br>For openings by public utilities - \$75.00 per opening |
| Check returned for insufficient funds         | \$ 50.00                                                                                                                                                                          |
| Faxes                                         | \$ 1.00 per page                                                                                                                                                                  |
| Community Meeting Room Usage Fee              | \$ 50.00                                                                                                                                                                          |

### **Public Safety:**

|                                   |                                                       |
|-----------------------------------|-------------------------------------------------------|
| Hazardous Material Rate Schedule  |                                                       |
| - Utility trucks/Squad trucks     | \$ 50.00 per hour                                     |
| - Brush trucks/Mini pumpers       | \$ 100.00 per hour                                    |
| - Rescue trucks                   | \$ 100.00 per hour                                    |
| - Engines                         | \$ 200.00 per hour                                    |
| - Ladder trucks                   | \$ 250.00 per hour                                    |
| Peddler's license application fee | \$ 125.00 per month, per vendor                       |
| Fireworks Permit Fee              | \$ 100.00                                             |
| Burglar False Alarm Fees          | 0-2 No Fee<br>3 \$ 75.00<br>4 \$125.00<br>5+ \$250.00 |

|                                           |                                                                                                                 |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| LPR Video Fee                             | \$ 250.00                                                                                                       |
| Police Detail                             | \$ 125.00/ hour                                                                                                 |
| Accident reports\Police Reports           | \$ 15.00                                                                                                        |
| Finger printing                           | \$ 75.00 for non-residents, free for residents                                                                  |
| Winter Maintenance Fee                    | \$4,000.00 per lane mile                                                                                        |
| Logging Bond/Excess Maintenance Agreement | \$12,500.00 per mile (financial security)<br>\$ 700.00 agreement fee/application fee<br>\$ 200.00 attorney fees |
| Grading Permit                            | \$ 100.00/per acre to be disturbed, rounded up.                                                                 |

#### **Park Reserve Fees**

See attached Fee Schedule C

#### **Zoning and Planning Fees and Escrows**

In addition to the following Permit Fees there shall be added the actual cost to the Township for professional consultants, defined as a person or persons who provide expert or professional advice, including but not limited architects, attorneys, certified public accounts, engineers, geologists, land surveyors, landscape architects and planners requested by the Township to review applications or requests, for engineering inspections and agreements.

#### **Permit Fees**

|                                                       |            |
|-------------------------------------------------------|------------|
| Application for Preliminary Major Subdivision         |            |
| Application Fee                                       | \$ 750.00  |
| Escrow                                                | \$2,700.00 |
| Application for Final Major Subdivision               |            |
| Application Fee                                       | \$ 750.00  |
| Escrow                                                | \$2,700.00 |
| Application for Minor Subdivision (Less than 10 Lots) |            |
| Application Fee                                       | \$ 750.00  |
| Escrow                                                | \$1,200.00 |
| Application for Minor Land Development                |            |
| Application Fee                                       | \$ 750.00  |
| Escrow                                                | \$1,200.00 |

|                                                    |                                                                                 |
|----------------------------------------------------|---------------------------------------------------------------------------------|
| Application for Preliminary Major Land Development |                                                                                 |
| Application Fee                                    | \$ 750.00                                                                       |
| Escrow                                             | \$2,700.00                                                                      |
| Application for Final Major Land Development       |                                                                                 |
| Application Fee                                    | \$ 750.00                                                                       |
| Escrow                                             | \$ 2,700.00                                                                     |
| Application for Tentative PRD                      |                                                                                 |
| Application Fee                                    | \$ 750.00                                                                       |
| Escrow                                             | \$2,700.00                                                                      |
| Application for Final PRD                          |                                                                                 |
| Application Fee                                    | \$ 750.00                                                                       |
| Escrow                                             | \$2,700.00                                                                      |
| Pre-Application Meeting with Township Engineer     | \$ 175.00 per hour                                                              |
| Lot Line Revision (Townhomes Only)                 | \$ 150.00 per each unit                                                         |
| Plan Resubmission (when approved by BOS prior)     |                                                                                 |
| Application Fee                                    | \$ 400.00                                                                       |
| Escrow                                             | \$1,000.00                                                                      |
| Special Exception - Request for Hearing            |                                                                                 |
| Residential fee                                    | \$1,000.00 or the actual cost incurred by the Township, or whichever is greater |
| Other                                              | \$1,000.00 or the actual cost incurred by the Township, or whichever is greater |
| Request for Hearing Application                    |                                                                                 |
| Variance/Appeal:                                   |                                                                                 |
| Residential                                        | \$1,000.00 or actual cost incurred by the Township, or whichever is greater     |
| Others                                             | \$1,000.00 or actual cost incurred by the Township, whichever is greater        |
| Special Exceptions:                                |                                                                                 |
| Residential                                        | \$1,000.00 or actual cost incurred by the Township, or whichever is greater     |
| Others                                             | \$1,000.00 or actual cost incurred by the Township, or whichever is greater     |
| Conditional Use - Request for Hearing Fee          | \$1,000.00 or the actual cost incurred by the Township whichever is greater     |
| Planned Residential Development (PRD) Hearing      | \$1,000.00 or the actual cost incurred by the Township whichever is greater     |

|                                                                                                                                                                         |                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| Residential & Commercial Permits                                                                                                                                        | Fee is based on square footage as per the Freedom Systems Permit Program as dated January 2024. |
| Reapproval fee for plans not timely recorded with the Recorder of Deeds                                                                                                 | \$ 200.00                                                                                       |
| * Note – All residential building permits <u>do not include</u> the electrical inspections. Electrical inspections are performed by an independent licensed third party |                                                                                                 |
| Residential Building Permit – Accessory Structures (excluding swimming pools)                                                                                           | Fee is based on square footage as per the Freedom Systems Permit Program dated January 2024.    |
| Building Permit – UCC Non-Exempt Agricultural (commercial buildings)                                                                                                    | Fee is based on square footage as per the Freedom Systems Permit Program dated January 2024.    |
| * Note 1 – UCC exempt agricultural buildings do not require a building permit.                                                                                          |                                                                                                 |
| * Note 2 – All commercial building permits <u>include</u> electrical inspections performed by an Adams Township contracted third party.                                 |                                                                                                 |
| Parks and Recreational Fee                                                                                                                                              | \$1,500.00 for single family<br>\$1,500.00 per unit for multi-family residential                |
| Transportation Impact Fee:                                                                                                                                              |                                                                                                 |
| Eastern District                                                                                                                                                        | \$533 per PM Peak Trip                                                                          |
| Western District                                                                                                                                                        | \$586 per PM Peak Trip                                                                          |
| Demolition Permit - Residential                                                                                                                                         | 10% of square footage of the footprint of the home, minimum fee of \$50.50                      |
| Demolition Permit – Accessory Structure                                                                                                                                 | 4% of square footage of the footprint of the home, minimum fee of \$50.50                       |
| Demolition Permit – Commercial                                                                                                                                          | 15% of square footage of the footprint of the building, minimum fee of \$100.50                 |
| - All Others                                                                                                                                                            |                                                                                                 |
| Mobile Homes                                                                                                                                                            |                                                                                                 |
| -Move in Mobile Home on NEW LOT                                                                                                                                         | Same as Building Permit Fee (.50 Per sq. ft.)                                                   |
| -Move in Mobile Home on SAME LOT                                                                                                                                        | Same as Building Permit Fee (.50 Per sq. ft.)                                                   |
| -Move out Mobile Home                                                                                                                                                   | \$ 50.50 plus fees                                                                              |

## Certificate of Occupancy Application

Residential Fee \$ 25.50

Business/Commercial Fee \$ 100.50

Application for Well Permit Fee \$ 100.00 plus fees

### Swimming Pool Fees:

Above ground plus hot tubs/ spas \$ 100.00 plus fees

In-Ground Pool \$ 300.00 plus fees

Sign Permits \$ 100.00 plus fees – (Replacement sign)  
\$ 150.00 plus fees – (Wall mount sign)  
\$ 175.00 plus fees – (Monument sign)  
\$ 350.00 plus fees – (Commercial Dev. sign)

Driveway Permit Fee \$ 50.00

Solar Permit \$ 150.00 plus fees

Zoning District Change Fee \$2,000.00 or the actual cost incurred by the Township, or whichever is greater

Request for public hearing for liquor license \$ 1,000.00  
License application or transfer

Sewage Enforcement Officer Fees see attached Fee Schedule A and B

Mancamp Inspection Fees \$ 1,200.00

Mancamp Septic System Bond \$ 3,000.00

Appeals from adverse decisions of building inspectors under the provisions of the Uniform Construction Code \$1,000.00

All prior Fee Resolutions, including without limitation, Resolutions 2025-09, 2024-03, 2023-12, 2019-19 and 2006-18, are hereby superseded by this Resolution, to the extent of any inconsistency.

This Resolution shall become effective upon enactment.

RESOLVED this 25<sup>th</sup> day of August, 2025.

ATTEST:

  
Theresa Turner, Secretary

ADAMS TOWNSHIP:

\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Vice Chairman

  
\_\_\_\_\_  
Supervisor

  
\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

## FEE SCHEDULE A – No Planning

This Fee Schedule applies ONLY to lots in an existing DEP approved subdivision, or lots created prior to 6-10-89, on which this will be the first & only sewage generating structure. If it is discovered that subdivision planning must be completed for your lot, then this Fee Schedule does NOT apply.

Applicant pays \$1,100.00 deposit to the Township.

Fees are deducted from that deposit as follows:

|                                                                                     |                   |
|-------------------------------------------------------------------------------------|-------------------|
| *Site evaluation (in advance of pits being dug<br>or on-site with backhoe)          | \$100.00          |
| *Pit evaluation (1 trip to site to evaluate 1, 2, 3,<br>or 4 pits)                  | \$200.00          |
| *Perc test (1 trip to site to conduct ONE test)                                     | \$200.00          |
| *Alternate perc test required                                                       | \$200.00          |
| *Permit application (issued OR denied) and<br>Design review (1 review)              | \$250.00          |
| *Final inspections (1, 2 or 3 trips to site to<br>conduct installation inspections) | \$150.00          |
| <b>TOTAL</b>                                                                        | <b>\$1,100.00</b> |

The above fees are the ONLY fees included in the initial deposit. If you wish to withdraw the application, you will be refunded the appropriate amount for any testing which was not completed. The \$1,100.00 application fee is NON-REFUNDABLE. This is no refund due for evaluating less than 4 pits in one trip. There is no refund due if applicant has less than 3 inspections of system installation done.

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The following expenses are not included in the initial deposit & must be paid prior to receiving your permit:

|                                                                                                 |                                                        |
|-------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| *Extra pit evaluations                                                                          | \$50.00 (each pit after the 4 <sup>th</sup> )          |
| *Extra perc test                                                                                | \$200.00 (each test after the 1 <sup>st</sup> )        |
| *Design review                                                                                  | \$25.00 (each review after the 1 <sup>st</sup> )       |
| *Final inspections                                                                              | \$25.00 (each trip to site after the 3 <sup>rd</sup> ) |
| *Missed appointments or site improperly<br>prepared so that proper tests cannot<br>be conducted | \$50.00 per trip to site                               |
| *Meeting with applicants after business hours<br>to review paperwork or consultation            | \$50.00                                                |

All checks for any additional work must be made to the Township.

## FEE SCHEDULE B – Subdivision Planning

This Fee Schedule applies to all lots where subdivision planning will be required prior to permit.

Applicant or developer pays deposit of \$1,250.00 PER PROPOSED LOT to the Township PRIOR to meeting with SEO.

Fees are deducted from that deposit as follows:

|                                                                                                      |                   |
|------------------------------------------------------------------------------------------------------|-------------------|
| *Site evaluation (in advance of pits being dug<br>or on-site with backhoe)                           | \$100.00          |
| *Pit evaluation (1 <sup>st</sup> 4 pits per lot are included,<br>1 trip to site per lot is included) | \$350.00          |
| *Perc test (1 trip to site to conduct ONE test)                                                      | \$350.00          |
| *Alternate perc test required                                                                        | \$350.00          |
| *Subdivision review (1 review, less than 10 lots)                                                    | \$100.00          |
| <b>TOTAL</b>                                                                                         | <b>\$1,250.00</b> |

The above fees are the ONLY fees included in the initial deposit. If you wish to withdraw at any time during the testing procedure, the appropriate unbilled amount will be refunded to you. There is no refund for evaluation of less than 4 pits per lot.

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Additional fees not covered in initial deposit:

|                                                                                        |                                                |
|----------------------------------------------------------------------------------------|------------------------------------------------|
| *Additional pit evaluations                                                            | \$100.00 (each pit after the 4 <sup>th</sup> ) |
| *Additional or alternate site perc tests                                               | \$350.00 each                                  |
| *Additional perc at same time as 1 <sup>st</sup> for purposes<br>of planning exemption | \$50.00                                        |
| *Missed appointments or sites<br>Improperly prepared                                   | \$50.00                                        |
| *Subdivision review (more than 10 lots)                                                | \$100.00                                       |

After the initial testing is completed, subdivision planning must then be done. Subdivision approval must be granted by the SEO, the Township, the Planning Commission(s) & the regional DEP office.

After the subdivision plan has been approved by all parties, permit applications may be accepted for a lot, or lots, within the subdivision. A plot plan & suitable design of the approved system must be submitted for each lot prior to receiving the permit. You will be provided with all necessary information to complete these steps.

Fees incurred after subdivision approval:

|                                                                     |                 |
|---------------------------------------------------------------------|-----------------|
| *Application fee (issued OR denied) and<br>design review (1 review) | \$250.00        |
| *Final inspection fees (1, 2 or 3 trips)                            | \$150.00        |
| <b>TOTAL</b>                                                        | <b>\$400.00</b> |



FEE SCHEDULE C – Park Reserve Fees

| <b>Walking Trail &amp;<br/>Grass Trails</b> | <b>Resident<br/>Rate</b> | <b>Non-Resident<br/>Rate</b> | <b>Facility<br/>Note</b>          |
|---------------------------------------------|--------------------------|------------------------------|-----------------------------------|
| Race/Walk Participation                     | \$200.00<br>flat fee     | \$200.00<br>flat fee         | Must Reserve<br>Attached Pavilion |

